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Minutes of the Mini LAO conference held on 07/06/2019

A Mini Conference of LAOs chaired by Shri Rakesh Sehgal, IDAS, PCDA was held on 07/06/2019. The following officers were present in the meeting.

Sl No	Name of Officer	Designation
01.	Dr. Amit Gupta, IDAS	Addl. CDA
02.	Shri Sahil Goyal, IDAS	DCDA
03.	Shri Rajesh Madan	Sr. AO
04.	M/S Seema Joshi	Sr. AO
05.	Shri R K Goyal	Sr. AO (O&M)
06.	Shri Manoj Tiwari	AAO
07.	Shri Raghubir Singh	AAO
08.	Shri Sanjay Pandit	AAO
09.	Shri Kamaljeet Singh	Sr. AO LAO (A), Pathankot
10.	Shri Charanjit Singh	Sr. AO LAO] 505 ABWS Delhi
11.	Shri Sushil Kumar	AO LAO (C) Delhi Cantt
12.	Shri Gial Chhen	AO LAO (A) Yol
13.	Shri M S Ahluwalia	Sr. AO LAO (B) Ferozepur
14.	Shri Harish Alreja	AO LAO (C) Ambala
15.	Shri Sonu Malhotra	AO LAO (A) Chandigarh

All members were welcomed by Sh. Rajesh Madan, SAO and with permission of Pr. CDA meeting was started. The minutes of previous Mini LAO conference were broadly discussed.

The meeting was called to discuss the matter primarily related to general issues faced by the LAOs & LAOs Targets. The other issues discussed were Super Review objections, MFAI, LTAR etc. The outcome of meeting is as under:-

- 1 **MFAI:** It was seen from the presentation that most of the LAOs have not achieved the Target assigned to them as far as the MFAI is concerned. The PCDA directed that all LAOs will make efforts to achieve the targets assigned to them in current financial year. However, he suggested some grave areas viz: commercial utilization of Defence Land, non deposition of rent & allied in the Public Fund Accounts, GeM procurement, excess holding of stores etc. The PCDA further stressed that the rebate earned from the ATM, banks and shops of A1 Defence Land must be deposited in the Public Fund Accounts.
 - i) LAO 505 ABWS stated that,one case where the equipment run for more than five years without AMC is under progress for inclusion of the same in MFAI. LAO ,505 ABWS was asked to forward the case to IA section for further action.

(Action by LAO,505 ABWS)

2. **Financial Advice :** Most of LAOs have not submitted the Financial Advice to this office whereas one Financial Advice is required in each quarter. The PCDA directed that all LAOs will make efforts to achieve the target assigned to them in the current financial year.

(Action by All LAOs)

3. **Performance Audit:** Very few LAOs have submitted the performance Audit to this office whereas as per target, performance audit of one unit in a year should be carried out. The PCDA directed that all LAOs will achieve the target assigned to them in the current financial year.

(Action by All LAOs)

- (i) **Repairs of equipment and medicine:** During the presentation of LAO 505 (ABWS), the PCDA stressed that there are lots of scope for performance audit in wksp. Performance audit of repairs and procurement of medicines/equipments may be carried out.

(Action by LAO 505 ABWS)

- (ii).**Hospital Stoppage Roll:** The PCDA also directed the LAO to review the rate of Hospital Stoppage Roll and asked for a consolidated report in this regard.

4. **Loss Statement & LTAR :** It is noticed during presentation that no. of Loss statement and LTAR are not reconciled with data available in IA section. The PCDA directed that all LAOs & IA section may reconcile the figures of loss statement and LTAR. After reconciliation of Loss statement and LTAR, status of the same may be put up to higher Authority

- i) **Reconciliation of LTAR:** The PCDA directed IA section to reconcile the figures of outstanding LTARs. The PCDA also directed that the matter be taken up with the DADS regarding those LTARs where the units have moved from the audit jurisdiction of one LAO to another LAO and one PCDA/CDA to another PCDA/CDA.

(Action by All LAOs & IA section)

ii) The PCDA asked IA section to put up the rule position if any regarding non transfer of loss statement in respect of units moving out from the audit jurisdiction of one PCDA/CDA to another.

(Action by IA section)

5. Inspection Report (O&M):-

i) It is noticed during presentation that no. of Inspection points are not reconciled with data available in O&M Cell. The PCDA directed that all LAOs & O&M Cell may reconcile the number of outstanding Inspection points. After reconciliation of the figures, the status of the same may be put up to higher Authority.

(Action by All LAOs & O & M cell section)

ii) It was further directed by the PCDA that the inspection points which are more than one year old should be cleared on priority. Status report of the same may be put up by O& M cell to higher authority.

(Action by All LAOs & O & M cell section)

6. Old objection in AAC: - During presentation, it was noticed that objections are outstanding for more than 10 years in AAC. The PCDA directed all LAOs to make efforts to clear the same.

(Action by All concerned LAOs)

7. E- mail ID : The PCDA directed that E –mail ID of units may be obtained and submitted to IA section for updation of records in tulip.

(Action by All LAOs)

8. Utilization of Man power: During presentation of LAO (A) Pathankot, it was noticed that huge no. of mandays has been shown in arrear of audit. The PCDA directed that LAO (A) Pathankot may utilize the manpower either in LAO (A)

Pathankot or LAO (C) Pathankot. Mandays utilized may be reflected in the concerned LAO's LACR. The progress report will be submitted to IA section.

(Action by LAO Pathankot)

9. **Indent:-** it was intimated by the LAO during the presentation that format of Indent (PBD) has been changed by the Unit authority and requested to add the LAO's office name in indent. The PCDA directed that a copy of Indent along with other connected documents may be forwarded to IA section and IA Section will take up the matter with concerned authority.

(Action by LAO (C) D/Cantt. & IA section)

10. **Increase in Mandays:-** During presentation, it was intimated by the LAO that the fixed mandays of RR Hospital is not sufficient for carrying out audit and requested to increase the mandays. The PCDA directed that the case along with connected documents may be submitted to IA section for further action.

(Action by LAO, 505ABWS)

11. **Asset Register: -** During presentation, it was intimated by the LAOs that most of units are not maintaining e-assets register. The PCDA directed that Govt. letter related to E-Assets Register may be circulated to LAOs for further action.

(Action by IA section)

12. The PCDA directed that in those MFAI cases where communication from unit/formation has not been received for the last two years, the matter may be referred to GOC.

(Action by IA section)

13. **MES objection:** The PCDA directed that the matter regarding clearance of old outstanding objections may be taken up with MES Authority i.e. Chief Engineer at HQ WC to organize the audit conclave at zonal/corps level for clearing outstanding objection related to MES.

(Action by IA section)

14. **MI Room:** It was intimated by the LAO, 505ABWS that audit of the MI Room has not be carried out due to non response of OIC, MI Room 505 ABWS. The PCDA directed that issues may be taken up with Commandant through DO letter.

(Action by IA section)

15. **Electricity Duty:** During the presentation of LAO (A) Chandigarh, the PCDA stressed upon the provision of E-in-C Branch letter no 61766/DP-Gen/E4(Misc) dated 16 June 2004 according to which Electricity Duty and Sales Tax on electricity consumed by Govt. of India will not be paid to the electricity supply agency. The PCDA directed the LAO to review whether the provision of the above letter was being followed by GE offices and asked him to submit a report in this regard.

(Action by All LAOs)

15. **All-in-cost:** During the presentation of LAO (A) Chandigarh, the PCDA directed to conduct a review to see whether electricity and water charges have been fixed and collected as per All-in-cost rates from all private parties and a detail report in this regard be submitted to this office.

(Action by All LAOs)

No- IA/II/LAO Mini Conference

Date: 26 /06/2019

(Indira Garg)

IDAS, ACDA