Important Circular

No: IA/II/03/Misc
O/o: The PCDA (WC)
Chandigarh
Dt: 30.10.2018

To,

All LAOs

Sub: Scrutiny of LACR, IRCR & Reports and returns

During the scrutiny of LACR, IRCR and Reports and returns, it is noticed by this office that under mentioned points have not been observed by your office. The details of the observations are as under:

1. Targets fixed by O&M letter number O&M/147/Gen Tar dt: 10.5.2018 but only few LAOs have responded accordingly.
   (a) Minimum 2 MFAI points per quarter were required to be reported to IA section but only a few LAOs complied with it.
   (b) A comprehensive performance audit of 01 unit/formation had to be conducted for the year 2018-19 but none of the LAOs have yet submitted their report. It is requested to intimate name of unit for ibid purpose to this office with tentative dates when the audit is planned to be done.
   (c) Status of CICP (Last Line) balance in accordance with our circular no. IA/II/03/Mis/CICP dated: 30/8/2018 may please be intimated.

2. On the directions of the competent authority, all the LAOs auditing ordnance echelons are required to get the list of total stock with MSP (Maximum Stocking potentials) and MMF (Monthly maintenance figure) of each item under Depot’s charge. This may be verified by the LAO and the lists be forwarded to the IA section after audit.
3. Register of assets (e-asset register in excel format) may please be verified during audit, if not maintained, objection may be raised against unit.

4. Each LAO should invariably conduct entry and exit conference with the commanding officers (not withstanding the ranks) of the unit. In case of dedicated LAOs to depots, Exit and entry conference with OC of the specific section be held necessarily.

5. Most of the LAOs are raising objections/observations during the periodical audit which are of routine nature. Units be advised for minor irregularities and such points may be dropped during entry/exit conference with the CO/officiating CO. These points be reflected in ICR as ‘observation list/financial advice’ differentiated from ‘objection list’.

Endeavour is to raise higher audit objections and re-orient audit in the changing scenario.

6. It is also observed that objection statements are issued as nil, if nil, please mention in writing a feedback regarding the status/health of accounts maintained by the unit which may include appreciation and needs to be similarly issued to the unit on the same lines of objection statement. No ‘NIL’ report shall be accepted in ICR henceforth. Feedback regarding status of accounts maintained by units be necessarily given.

7. It is requested to submit all report and returns to this office on time.

Please acknowledge receipt.

PCDA has seen.

[Signature]

(Abhineet Dhillon)
Assistant Controller