To

The Officer-In-Charge

<table>
<thead>
<tr>
<th>No.</th>
<th>Name Designation and Account Number</th>
<th>Where Serving</th>
<th>Where posted</th>
<th>Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sh. Raj Kumar SA/8327948</td>
<td>LAO (A) Ferozepur</td>
<td>LAO (B) Ferozepur</td>
<td>Local</td>
</tr>
</tbody>
</table>

Sub: Transfer: DAD Estt.

It has been decided by the competent authority to transfer the below mentioned individual.

2. The above individual may be relieved of his duties forthwith with the directions to report for duties in the new place of posting. The relieving/joining report of the individual be forwarded to this office/section under intimation to all concerned.

3. The Officer I/C will ensure proper handing/taking over of the task before relieving the individual and also ensure that no arrears of work or unaccounted document/work is lying pending.

4. TA/Joining time is admissible as per existing orders.

5. Copy by post may not be awaited.

(Sunil Raina)
Sr. Accounts Officer (AN)

COPY TO:

1. All section of Admin
2. Admin-II (Estt.)
3. IT & S Section :: To upload on PCDA (WC) website.

(Rajender Kumar Vijay)
Asstt. Accounts Officer (AN)