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Principal Controller of Defence Accounts (WC) Chandigarh

Important Circular

No: T/1/4004/Misc/Cir

Dated:12.02.2018

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To: All MES units, All GE CWE (AF), All Army units ----(Falling within payment jurisdiction of TA section of PCDA (WC) Chandigarh. Sub : Delay in submission of TA/DA and LTC Claims

It has been observed that adjustment claims on a/c of ty duty, permanent moves on transfer, retirement etc. and LTC are not being submitted within prescribed limit, which has been viewed seriously by higher authorities. A lot of advances lying unadjusted against officers /staff of various units/formations for want of final adjustment claims resulting unnecessary correspondence and test audit objections.

Further, it is brought out to notice of all concerned that as per GFR-2017, time limit for submission of TA/DA and LTC claims has been revised as under:-

Rule 290- Due date for T.A. claim:- Travelling allowance claim of a Govt servant shall fall due for payment on the date succeeding the date of completion of journey.He shall submit the travelling allowance claim within sixty days of its becoming due failing which it shall stand forfeited.

Rule 292- Due date for Leave travel concession claim:- Leave travel concession claim of a Govt servant shall fall due for payment on the date succeeding the date of completion of return journey. The Time limit for submission of LTC claims will be as under :-

- (i) In case advance drawn: Within thirty days of the due date.
(ii) In case advance not drawn : Within sixty days of the due date.

In case of (i) above if the claim is not submitted within one month of the due date, the amount of advance shall be recovered, but the Government employee shall be allowed to submit the claim as under (ii) above. In case of failure to submit the claim in both the cases within the prescribed time lines, the claim shall stand forfeited.

In view of above, it is requested that time limit for submission all final claims of moves on tour permanent moves may be strictly adhered to. The contents of this circular may please be got noted from all concerned.

This has been issued with approval GO (TA).

Please acknowledge receipt.

Handwritten signature and Sr. AO (T)

Copy to :-

Table with 2 columns: Copy to (1. AAO (Pay) Delhi Cantt-110010, 2. AAO (Pay) Jalandhar Cantt, 3. DCDA I/C COD Delhi Cantt, 4. AAO(Pay) Pathankot, 5. IT & Systems (local)) and Description (For information and dissemination to all units/ formations falling under their payment jurisdiction, For uploading on PCDA(WC) Chandigarh Website.)

Handwritten signature and Sr AO (T)

DATE OF EFFECT 11-02-2017