



रक्षा लेखा प्रधान नियंत्रक का कार्यालय, पश्चिम कमान, सेक्टर -9 ए, चण्डीगढ़
OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS,
WESTERN COMMAND,
SECTOR-9A, CHANDIGARH-160 009
वेबसाइट/ Website: pcdawc.gov.in

पत्र संख्या : SC/II/100/GeM

दिनांक 17.06.2019

To,

Col. Parveen Kumar,
GS FP Branch,
HQ WC Chandimandir,
C/o 56 APO

Sub: GeM Bills: Online.

This is regarding GeM bills with CRAC on or after 22.04.19 being submitted by the units in offline mode. As this office has started processing of GeM bills online with CRAC on or after 22.04.19, the offline processing of GeM bills has since been stopped. **The units who have submitted the offline as per list already emailed to you may be advised to depute authorized official to collect the offline bills and submit the same in online mode immediately to avoid double payment.** Further authorized officers in units handling the GeM procurement may be sensitized about the new procedure of online payment of GeM bills.

2. It is pertinent to mention here that only those GeM bills are to be submitted online to this office in which units have configured payment method as "CGDA" and are to be pre-audited by this office. As regards post audit it may also be ensured that payment method may not be configured as "CGDA" in GeM portal, by the units, as payment of post audit is to be dealt with at unit end only as it could lead to double payment.

3. Further, it is intimated that main reason for rejection of online bills are non-availability of funds, in some of the cases, it has been observed that units have not mentioned code head in the sanction uploaded in the GeM portal and in some of cases the sanction does not bear signature on it. Such bills are being rejected & unit concerned may check the rejection of GeM bills at their end and resubmit the same online after due rectification of observations. This information may also be disseminated to all the units.

Addl. CDA has seen.

Sd/-
ACDA(S/C)

