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Important Circular

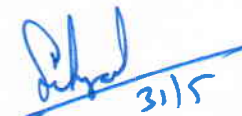
No.IA/II/ LAO Mini Conference
O/o the PCDA (WC) Chandigarh
Dated: 31.05.2018

To

All LAOs/ALAOs

Sub: Minutes of the Mini LAO conference held on 21/05/2018

Please find attached 'Minutes of the Mini LAO conference held 21/05/2018'. The action taken report on the relevant points must be furnished by 29.06.2018 through email "iasection.dad@hub.nic.in".


Sr AO(IA)

✓ Copy to :

O I/c IT&S Section:

For uploading on LAO Corner under heading 'Important/Special Letters and website of PCDA(WC).


Sr AO(IA)

Minutes of the Mini LAO conference held on 21/05/2018

A Mini Conference of LAOs was held on 21/05/2018 under the chairmanship of Shri Rakesh Shegal, IDAS, Pr CDA. The following officers were present in the meeting.

Sl No	Name of Officer	Designation
01.	Dr. Amit Gupta, IDAS	Addl. CDA
02.	M/S Abhineet Dhillon, IDAS	ACDA
03.	Shri Ravinder Kumar Gupta	Sr. AO
04.	Shri Pradeep Kumar	Sr. AO
05.	Shri Tilak Raj	AAO
06.	Shri Gurudev Singh	AAO
07.	Shri Rajesh Goyal	AAO
08.	Shri Sanjay Pandit	AAO
09.	Shri Nihar Ranjan	Sr. AO [LAO (C), Delhi Cantt]
10.	Shri D.S. Kaushik	Sr. AO [LAO (CVD), Delhi Cantt]
11.	Shri P.K. Gupta	Sr. AO [LAO (A) Ambala]
12.	Shri Joginder Nath	Sr. AO [LAO (B) Ambala]
13.	Shri Charanjeet Singh	Sr. AO [LAO 505 ABWS Delhi]
14.	Shri M S Ahluwalia	Sr. AO [LAO (B) Ferozepur]
15.	Shri Aashish Anand	AAO [LAO (B) Delhi Cantt]

The above seven LAOs were called for the discussion on the matters related to the

- MFAI,
- Financial Advice,
- Working of the Offices at micro level:
- LAOs Targets,
- Super Review objections,

- Regularization of outstanding,
 - Loss Statements and
 - other statements of the AAC Report.
1. LAO (CVD) Delhi Cantt: The PCDA suggested that outward scheduling of the vouchers to the affected units could be checked directly in the CICIP module and this aspect should be looked into by the LAOs during Local audit including inter depot scheduling of vouchers. Feedback on the same is required. **(Action by all LAOs)**
 2. The PCDA once again directed that for the outstanding loss cases that are pending for regularization sanction, the LAO may advise the units to resubmit these ongoing cases as per the revised powers in terms of DFPDS-2016.
(Action by all LAOs)
 3. LAO (B) Delhi Cantt: The issue of petty losses and objections of the vintage period,
 - where irregularity is of procedural nature,
 - does not involve any serious irregularity and
 - which have reached their dead end for reasons including absence of documentation details,
 need to be dealt with under Rule 177 and Rule 178 of FR Pt-I vol-I on priority basis. As a last resort of the dead end cases, such petty objections may be settled at LAO's end or may be referred to PCDA for regularization sanction upto Rs10,000/- as per the powers of waiver of objections/losses.
(Action by all LAOs)
 5. PCDA directed to conduct an Audit Adalat at HQ Delhi Area for settlement of vintage/old local audit objections and Audit Conclave for discussion of important audit issues including outstanding MFAIs.
(Action by IA Section)
 6. LAO (C) Delhi Cantt: The PCDA again directed that LAO in consultation with AAO BSO should ensure realization of both rent and rebate in r/o Bank ATMs and Banks into the Govt. Treasury as per QMG Br of IHQ of MoD letter No.B/89915/AP-2/2003/Land(policy & ANC)/75 dated 28-09-2017dated, which has already been circulated vide our letter No. IA/II/03/Meeting/Corr dated 17-05-2018. This should be highlighted in AAO BSO's monthly report to E-section. (Action by AAO BSO, E-Section) LAO should object the unrealized revenue from banks & ATM and send in IRCR (Action by LAOs)
 7. LAO (C) Delhi Cantt raised the matter of NCC Camp Audit. He was informed that matter has been referred by the HQrs Office for amendment to GoI, MoD letter no. 0965/DGNCC/Budget/903/D(GS-VI)/06 dated 18.06.2006, and LAOs will be suitably instructed in this regard in due course. Reminder to the matter as referred to HQrs office be given.
(Action IA Section)
 8. A demand for the provision of computer & printer was raised by the LAO(C) Delhi for Office of SLA DID. This was approved in principle by PCDA. GO(IA) was directed to ensure provision of the same.
(Action by IT&S)
 9. LAO(C) Delhi requested early supply of cooler to the office of AAO BSO Hindon to which PCDA approved in principle.
(Action by AN MAP)

10. LAO (A) Ambala: DO letter from Addl. CDA to Dir. MF, HQ WC be written for settlement of objections. Non-response to audit objections to be linked with release of cash assignment.(both in case of MF and GEs) **(Action by S/AT & E- Section)**
IA Section to provide outstanding objections in respect of MF to S/AT Section and in respect of GEs to E-section. **(Action by IA Section)**
11. The Register of Buildings and Assets Register: It may be ensured that these Registers should invariably be maintained by the units containing all details of the Building, Plant & Machinery held on charge of the unit complete in all respects. It is to be ensured that all the buildings are included in it along with the actual value of each building including original value, and that the follow up of review of Asset Register should be included in each IRCR as an Annexure. **(Action by all LAOs)**
12. PCDA has agreed to attach 03 auditors with LAO 505 ABWS for clearance of arrear by the 30th June for the previous years to reflect up-to-date current position in the ensuing AAC. **(Action by IA and AN-II)**
13. PCDA directed LAO 505 ABWS Delhi to carry out scrutiny of CNT Vrs. and High value CNT Vrs to be placed under MFAI by the 25th of June 2018. **(Action by LAO 505 ABWS Delhi)**
14. In Principle Approval of offline biometric Machine for the office of LAO 505 ABWS Delhi has been given by PCDA. Immediate provision of biometric machine be made by IT & S to LAO Office. **(Action by IT & S)**
15. The performance audit conducted by the LAOs in Financial Year 2017-18 should be submitted for the approval upto PCDA by 7th June **(Action by IA Section)**
16. 2 auditors may be posted in office of LAO (B) Ferozepur on immediate basis. **(Action by IA and AN-II)**
17. LAO (B) Ferozepur raised the matter regarding 53 Engr Regt whose final audit has been pending in absence of completion of its 'Survey Board' since May,2017 when it moved out in field area. The LAO has been asked to raise the level of authority for correspondence. **(Action by LAO(B) Ferozpur)**
18. LAO (B) Ferozepur also brought to notice an old case of the outstanding PBD Vrs pertaining to ration issued to Home Guards. He was asked to advise the unit to raise a loss statement for the regularization by CFA. **(Action by LAO(B) Ferozpur)**
19. To achieve effective results towards settlement of particularly old audit objections, PCDA instructed to put up a DO Letter to COS highlighting the need for getting briefs from LAOs with regard to outstanding objections before carrying out Adm. Inspection of the Units. **(Action by IA Section)**
20. Pr. CDA further directed that with a view to centralizing the payment of Industrial Employees of Delhi in AAO(P) Delhi, total mandays for audit of payment of these employees be calculated and sent to SAO(IA) latest by 07-06-2018. **(Action by LAO 505 ABWS)**

No- IA/II/LAO Mini Conference

Date: 25/05/2018


(Abhineet Dhillon)

IDAS,ACDA



Copy to:

Sl No	Name of Officer	Designation
01.	Dr. Amit Gupta, IDAS	Addl. CDA
02.	M/S Abhineet Dhillon, IDAS	ACDA
03.	Shri Ravinder Kumar Gupta	Sr. AO
04.	Shri Pradeep Kumar	Sr. AO (Sys & Coord)
05.	Shri Tilak Raj	AAO
06.	Shri Gurudev Singh	AAO
07.	Shri Rajesh Goyal	AAO
08.	Shri Sanjay Pandit	AAO
09.	Shri Nihar Ranjan	Sr. AO [LAO (C), Delhi Cantt]
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11.	Shri P.K. Gupta	Sr. AO [LAO (A) Ambala]
12.	Shri Joginder Nath	Sr. AO [LAO (B) Ambala]
13.	Shri Charanjeet Singh	Sr. AO [LAO 505 ABWS Delhi]
14.	Shri M S Ahluwalia	Sr. AO [LAO (B) Ferozepur]
15.	Shri Suresh Kumar	Sr. AO [LAO (B) Delhi Cantt]
16.	Shri Vinod Kumar	SPS to PCDA
17	O I/c IT&S Section	For uploading on LAO Corner under heading 'Important/ Special Letters and website of PCDA(WC).