

IMPORTANT CIRCULAR

3495  
No. IA/II/25/XXII/AAC  
O/o The PCDA (WC)  
Dated: 02.04 .2018

To

All LAOs/ALAOs/GEs  
O I/c 'E' Sec., Store Audit , Store Contract , ATORs, 'M' and Pay  
Sec(local).  
O I/c IT&S Section for uploading the same in the PCDA (WC) web  
site and LAO Corner under the heading 'Special/ Important  
Letters'.(Local)

**Sub: Follow up activity of AAC 2016-17. (Q. E. March, 2017).**

**Ref: This office important circular dated 08.12.2017**

The progress of AAC for the year 2016-17 submitted to HQrs office for QE 12/2017 can be termed as marginal progress in respect of Statement No. 4-A, B & C, 6-A, 7, 8- A&B, and statement showing Debit Balances ( PBD Vouchers) and nil progress in respect of Statement No. 6G & 7A which is a matter of grave concern. Therefore, it is directed that greater achievements in the follow up of AAC for the QE 03/2018 must be ensured. Consistent efforts are needed to be made to clear various outstanding items The Optimum significant progress in this direction can only be achieved with active participation in the process by your office for which certain actions are required to be taken on your part. Therefore, some of the important key areas for your thoughtful consideration and action are mentioned hereunder

**A) CNT Vouchers:** - (Statement 4 (A, B, C) & 16 (C) is the most important area of concern. Non receipt/Non-accounting of stores after release of payment is a matter of great concern. All outstanding vouchers may be brought to the notice of the executives for explaining ways & means to achieve maximum clearance. Cases of very old vintage may be proposed to units/formation for regularization action.

**B) Test Audit and Internal Audit Objections:** - In this context, it is advised to liaise with commanding Officers of the units/formations personally to settle the outstanding cases especially of very old vintage.

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**C) Railway Claims (For LAO(A), Ambala & LAO(A) Jalandhar):** - The progress may be achieved by making personal liaison with the COs/OCs of the units/formations and also by advising them to hold personal meetings with Railway authorities and sensitizing them about seriousness of the issue. In cases, where claims are finally repudiated by the railway authorities, units/formations may be advised to initiate loss statements as per the extant orders for regularization by the CFA at the earliest.

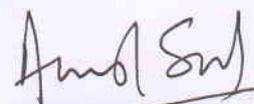
**D) Vouchers not produced for audit (RCA):**- It may be ensured that the vouchers pending for linking for more-than three months have been sent to the consignee LAOs in terms of Para 61 of ALAM PART-1.

**E) Loss statements:**- You may pursue the cases with COs/OCs of the units/formations and ensure that there is no delay in processing of the cases after rendition of audit report by this office. Please intimate the present status of all cases.

**F) Recovery of rent & allied charges** :- A huge amount on this account has been shown outstanding in AAC 2016-17. AOs GE / BSOs have to take the initiative on their part towards clearance of these outstanding. In this connection, you are advised to take up the matter with the concerned authorities immediately at an appropriate level for maximum clearance and intimate a duly formulated action plan for clearance to Main office immediately.

The progress in respect of various items of AAC at command level is being watched closely by the HQrs office through the follow up reports. In view of the above, you are directed to make best efforts, amidst all constraints, toward clearance of the long outstanding items in AAC.

**Please ensure that the Third Follow up Report Quarter Ending March, 2018 is rendered with substantively progressive achievements on or before 10.04.2018 positively to enable this office to render the consolidated report to the HQrs office.**

  
ACDA (IA)