

MOST IMPORTANT CIRCULAR

OFFICE OF PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS
(WESTERN COMMAND), SECTOR 9A, CHANDIGARH – 160009, LANDLINE NO. 0172-2741611-14,
2741990, FAX – 0172-2742552, 2741279

No. AN/VIII/1417/Misc

Dated: 27/07/18

To,

The Officer Incharge


All Sections in Main Office

Sub: Forwarding of Monthly Leave Statement (MLS)

Reference: This office Most Important Circular No. AN/VIII/1417/Leave dated 13/06/18

Please refer to the above circular vide which all OIC were directed not to forward MLS from June onwards except in r/o newly appointed employees till allotment of task codes to them. But, owing to the leave sanctioning system not being streamlined on TULIP at the moment, MLS is to be continued till further orders. The MLS is required to be forwarded on 1st working day of each month without fail.


All Officer Incharge will personally ensure the submission of MLS from the month of June 2018 onwards to this section to enable this section to maintain leave record and generate Part II OO.


(Anmol Amar Singh, IDAS)
Asstt. CDA

Copy to:

The OI/C (For uploading on PCDA website)

IT & S (Local)


(Vandana Kuniyal)
Sr. Accounts Officer (AN)