

OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS
(WESTERN COMMAND) CHANDIGARH

Important Circular

Sub: Transfer Estt DAD: Details of AAOs and staff serving in IFA offices.

HQrs Office vide letter no. 0600/AN-X/Vol.XXII dt 25.05.2018 has called for details of AAOs and staff serving in IFA offices for 03 or more years.

2. Therefore, names of AAOs and staff serving in your office who fulfill the above cited criteria may be forwarded to this office in the proforma attached "**Annexure - A1**" **immediately through Fax or email (pcdawcan1.dad@hub.nic.in)**.

3. Official seeking exemption as per provision of transfer policy may be advised to submit supporting documents (specific certificate only) duly certified along with Annexure-A-1 to enable this office to recommend the requests for exemption from transfers. It may invariably be ensured that copies of prescription, X-Ray, pathology reports are not forwarded.

4. List of the AAO and staff fulfilling above conditions is enclosed herewith.

5. **Hard copy of circular may not be awaited please.**

No. AN/I/1032-LI

Dated: 11.06.20178

Sd/--

(N.K.Dhiman)

Sr. Accounts Officer (AN)

Copy to

1. All IFAs on proforma strength of PCDA (WC) Chandigarh
2. IT & S Section - For uploading on PCDA (WC) website.



(Om Parkash)

Asstt. Accounts Officer (AN)

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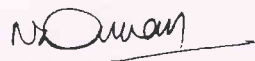
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Annexure A

List of AAOs in IFAs serving for more than 3 years in same office/section as on 25.05.2018			
SI No	Name , A/C No. & Designation S/Shri /Smt	Section/ Office where seving	Date of Serving in Present Section/Office
1	Vinit Jain, AAO/8335890	IFA WC CHM	19.05.10
2	Prithi Chand AAO/8323156	IFA WC CHM	11.06.13
3	B.S.Bedi AAO/8324571	IFA WC CHM	19.05.15
4	Vijay Kumar Dubey AAO/8341213	IFA ARTRAC Shimla	19.05.15
5	Satyawan AAO/8333104	IFA COD Delhi	28.12.07
6	Ajay Kumar AAO/8339402	IFA 11 Corps JRC	18.07.14
7	Sudhir Kumar AAO/8338896	IFA 9 Corps Yol	19.08.14
8	Deepika AAO/8339641	IFA 2 Corps Ambala	18.05.15
9	Tarseem Singh, CIk/8335867	IFA CWC CHM	16.03.12
10	Sh. Satendra Kumar, Steno/8346397	IFA COD Delhi	24.06.11

VOLUNTEER APPLICATION

(Original copy to be forwarded to HQrs.)

1	ACCOUNT NO					
2	GENDER (Male / Female)					
3	NAME					
4	CATEGORY (GENERAL/OBC/SC/ST/PH)					
5	GRADE (AAO/SO(A)/SAS(Add)/SUPERVISOR(A/C)/Sr. AUDITOR/AUDITOR/CLERK/PS/STENO/HT/JHT/DEO/LIBRARIAN/MTS/DRIVER)					
6	DATE OF BIRTH (DD/MM/YYYY)					
7	DATE OF APPOINTMENT (In DAD) (DD/MM/YYYY)					
8	DATE OF PROMOTION (DD/MM/YYYY) (As Group 'C' in r/o Staff & as SO(A) in r/o officers)					
9	ROSTER No. (Mandatory in case of AAO)					
10	Whether appearing in ensuing SAS Part-II (In case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)					
11	HOME TOWN (Specific District as per Service Record & not Village or State)					
	If DAD office not available at Home town, nearest Station to Home town where DAD office is situated					
12	SERVICE PROFILE (In DAD)					
	Name of Office	Organisation	Whether Sensitive Assignment (Yes / No)	Station	From Date (dd/mm/yyyy)	To Date (dd/mm/yyyy)
13	CHOICE STATION (Station (NOT Office) where DAD offices are located and BHUTAN/ PORTBLAIR may not be opted as a separate panel exists for these stations)		First Preference			
			Second Preference			
			Third Preference			

14	Whether EDP trained (Yes/No) (If yes, specify project)	
15	APAR GRADING (Upto two decimal places)	APAR1 14-15 APAR2 15-16 APAR3 16-17
16	Brief Grounds for tranfer:	
<p>Attach latest Medical Certificate (NOT MEDICAL PRESCRIPTION & TEST REPORTS) In respect of medical cases and Service certificate showing Station & Department from the employer in case of spouse.</p>		
17	UNDERTAKING It is to undertake that the information furnished above are correct.	
18	Date: ___/___/20___	(SIGNATURE OF APPLICANT)
(ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)		
(To be filled by the Controller's office)		
19	GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, Medical Self, Medical Dependent, Serving Spouse - As per DoPT Guideline, Lady Seeking Repatriation, Home Town, Stay Away)	
20	If Not recommended reason thereof	
21	Whether any disciplinary case is pending against the individual.	
22	Date: ___/___/20___	(SIGNATURE AND SEAL OF GO(AN))