

PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS
(WESTERN COMMAND) CHANDIGARH

Important Circular

Subject: **Observance of decent dress decorum by all Officers/staff during office hours.**

It has been observed that some officials while coming to office wear casuals like round neck T-shirts, rugged/faded Jeans, sports shoes and other designer clothes which is against office decorum and not acceptable/appreciable.

It is not out of place to mention here that we are dealing with the Armed Forces and their Representatives where they frequently visit this office and it reflects badly if officers/staff are not properly dressed. Hence, it is impressed upon all Officers/Staff members that they should attend the office in proper decent looking/formal dress. Casuals (Jeans/T-shirts, Tops, designers /Sport shoes etc.) may be avoided/discouraged in order to maintain proper office decorum and to give a good/disciplined impression.

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DCDA(AN)

Distribution:-

1. All Group Officers in Main Office.
2. All OI/cs in Main Office.
3. SPS to PCDA
4. PAs to Addl.CDA/DCDA(AN)
5. *IT&S*: to upload the circular on the website of PCDA (WC).