

Speed Post

No.AN/I/1002-64
O/o the PCDA (WC)
Chandigarh
Dated: 19.03.2018

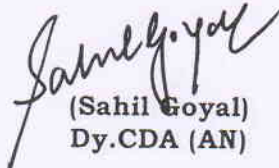
To

Sh. R. C. Sharma, SAO
AAO (Pay) Jalandhar

Subject: Additional Charge.

It has been decided by Competent Authority to assign you the additional charge of LAO (A) Jalandhar w.e.f. 31.03.2018 in addition to your own duties till the joining of permanent incumbent.

Therefore, you are requested to take over the charge of above office and relieve Shri J.S. Behl, SAO (as additional charge of LAO (A) Jalandhar) whose superannuation is on 31.03.2018. Relieving report of the officer may be forwarded to all concerned. **Proper handing/taking over may be ensured and report may be submitted to this office.**


(Sahil Goyal)
Dy.CDA (AN)

Copy to :

- 1 The CGDA, Ulan Batar Road, For kind information please.
Palam, Delhi Cantt.-10
- 2 The LAO (A) Jalandhar For information & necessary action please.
- 3 The O/C, IA- Section (Local) For information please.
- 4 The OI/C, IT & S Section (Local) For uploading on website of PCDA
(WC).

Sd/-
(N. K. Dhiman)
Sr.Accounts Officer (AN)