

Office of the Pr. Controller of Defence Accounts

Western Command

Sector - 9, Chandigarh - 160009

E-mail id: cda-chd@nic.in

THROUGH WEBSITE

No. IT&S/Cell/1317/Website

Dated: 12 .04.2018

To,

The HQ
Western Command
Chandimandir

Sub: Obtaining of User-ID and Passwords by Third Party Vendors for accessing website of PCDA (WC) Chandigarh.

The dynamic website of this organization pcdawc.gov.in has been redesigned and operational. The facility for the **third party vendors** dealing with units under Western Command, to log into the system and access the details in status of Bills and payment details of passed bills has also been incorporated in the new website. The vendors will be able to access details of all its bills on website with single login irrespective of the units/ formation and office passing the bills.

The following options will also be made available to the users once they get a USER ID and Password.

Third Party Vendors dealing with the units under Western Command

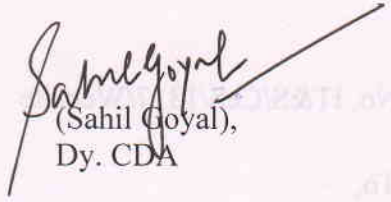
1. Current Status of all the bills forwarded by any unit.
2. View the payment details in r/o the passed bills and download the cheque slips in pdf format.
3. View the details of the Rejected Bills.
4. Retrieve forget password though mail ID provided by the vendor.

It is requested to issue necessary instructions to all units for registration of third party vendors dealing with the units under your jurisdiction, on the above mentioned website and obtain USERID and PASSWORD so as to access the information available on the website. The vendors may be instructed to **provide the details as mentioned below in HARD COPY ONLY duly signed under seal/ stamp by the competent authority of the unit,** to IT&S section of this office. UserIDs in respect of vendors will be issued only after validating their PAN no. in our records, as the PAN no. will be made user id for them. Vendors will not be registered in absence of their PAN Nos. in our records.

For Vendors: (Duly authenticated by unit concerned)

1. Name of the Vendor
2. PAN No. allotted to the vendor --- This will be user id for login
3. EMAIL ID of the vendor --- (System generated passwords will be sent to the MAIL ID furnished by vendor only after due authentication of PAN No.s in our records.).

It is once again reiterated that the requisite information may please be furnished in **inksigned HARD COPY only under seal/ stamp of competent authority of the concerned unit** by name to **Sh. Praveen Kakkar, SAO (IT&S)**. Information furnished though Email/ FAX/ Photocopy etc will not be entertained.


(Sahil Goyal),
Dy. CDA

THROUGH WEBSITE

Date: 12.04.2018

Sub: Opening of User-Id and Password for Third Party Vendor for accessing website of PCDA/DCO Chandigarh.

The dynamic website of the organization www.pcda.gov.in has been redesigned and operational. The facility for the third party vendors dealing with units under Western Command to log into the system and access the details in terms of bills and payment details of passed bills has also been incorporated in the new website. The vendor will be able to access details of all his bills on website with single login irrespective of the unit's formation and office passing the bill.

The following option will also be made available to the user once they get a USER ID and Password.

- Third Party Vendors dealing with the units under Western Command
1. Current status of all the bills forwarded by any unit.
 2. View the payment details in (to the passed bills) and download the cheque slips in pdf format.
 3. View the details of the rejected bills.
 4. Retrieve forgot password through mail ID provided by the vendor.

It is requested to issue necessary instructions to all units for registration of third party vendor dealing with the units under your jurisdiction on the above mentioned website and obtain USERID and PASSWORD so as to access the information available on the website. The vendor may be instructed to provide the details as mentioned below in **HARD COPY ONLY** duly signed under seal along with the competent authority of the unit to IT&S section of the office. USERID in respect of vendor will be issued only after validating their PAN no. in our records as the PAN no. will be made use of for their Vendor will not be registered in absence of their PAN No. in our records.

For Vendor (Duly authenticated by unit concerned)

1. Name of the Vendor
2. PAN No. allotted to the vendor — This will be used for login
3. EMAIL ID of the vendor — (System generated password will be sent to the EMAIL ID furnished by vendor only after the submission of PAN No. in our records.)