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To

The Officer-In-Charge

1	PAO (ORs) RRRRC Delhi Cantt	2	AAO (P) WC Delhi Cantt
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**Subject- Transfer : DAD Estt.**

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It has been decided to transfer the under mentioned individuals to the office noted against their names **with immediate effect-**

SL NO	NAME, GRADE & A/C NO.	WHERE SERVING	WHERE POSTED	EXPENSE
1	Smt Asha Chakarvarty DEO "C"/8288592	PAO (ORs) RRRRC Delhi Cantt	AAO (P) WC Delhi Cantt	Local
2	Smt Sundari Negi DEO "C"/8329662	PAO (ORs) RRRRC Delhi Cantt	AAO (P) WC Delhi Cantt	Local

2. The individuals may please be relieved of their duties from your office forthwith with the direction to report for duties in the new office of posting and their relieving / joining reports be forwarded to this office under intimation to all concerned.

3. The Officer I/C will ensure proper handing /taking over of the task before relieving the individual and also ensure that no arrears of work or unaccounted document/work is lying pending.

4. TA/Joining time is admissible as per extant order.

- Sd/-  
(N.K.Dhiman)  
Sr. Accounts Officer (AN)

Copy to :-

1. All Sections of Admin (Local)
2. AN II Estt
3. IT & S Section- To Upload in PCDA (WC) website.

  
(Om Parkash)  
Asstt. Accounts Officer (AN)